

OFFICE OF THE PRINCIPAL, CHIKITI MAHAVIDYALAYA, CHIKITI, GANJAM
NOTIC: 1150 DATED: 26-10-2021

The following staff members under teaching and non-teaching category are hereby assigned duty for Admission under SAMS 2021-22(Spot Admission) for +3 1st year classes scheduled to be held from 27-10-2021 to 28-10-2021. Before allowing the students for admission they are required to follow the Merit List for spot admission and verify the authentication of documents vide Department of Higher Education Letter 36445 Dated 08-09-2021. The selected students are to submit the following documents for verification and seeking admission in the college in different streams. The staff members are requested to attend the college at 9.30 AM on the above dates and discharge their duty as per the assignment given to them, for smooth conduct of Admission. Covid-19 guideline must be strictly adhered to.

Admission Co-ordinator.

Dr. Sujata Samantroy, Lecturer in IRPM

Verifying Officer for Arts (Room No 1-11)

1. Sri Sunil Kumar Panda, Lecturer in IRPM, Verification of weightage and maintenance of Error Report.
2. Smt. Madhusmita Mahapatra, Lecturer in Chemistry, Verification of Certificates of students.

Verifying Officer for Science & Commerce (Room No 1-11)

1. Sri Sanatana Gouda, Lecturer in IRPM,
2. Sri Taraprasad Panigrahy, Lecturer in Physics

DOCUMENTS TO BE SUBMITTED BY STUDENTS FOR VERIFICATION & RETURN.

1. 10th Board Certificate for Verification of date of birth.
2. Mark Sheet and Pass Certificate of the Higher Secondary (+2) Examination. (In case of Non-availability of certificates he/she is to sign the undertaking in prescribed format.)
3. Certificate in respect of Reservation, if any
4. Intimation Letter along with slide up CLC (in case of slide up students)

DOCUMENTS OF STUDENTS' TO BE RETAINED IN THE COLLEGE.

1. School/College Leaving Certificate & Conduct Certificate, Migration Certificate (Other Board Students)/Undertaking by the student in case non availability of Certificate.
2. Conduct Certificate issued by the Institution last attended.
3. Migration Certificate, if any
4. Colour pass port size photo one copy.
5. CAF of student.
6. A set of self-attested photocopies of all documents.


Admission in Charge


Principal
Chikiti Mahavidyalaya
Chikiti (Gm.)
26/10/21

Memo NO. 1151/CM Dated: 26-10-2021

Copy to Person Concerned/College Counter/Staff common Room/+3 Admission
Section/Guard File.

Admission in Charge


Principal
Chikiti Mahavidyalaya
Chikiti (Gm.)
26/10/21