

OFFICE OF THE PRINCIPAL, CHIKITI MAHAVIDYALAYA, CHIKITI, GANJAM

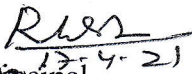
NOTICE DATED: 17-04-2021

As per Department of Higher Education, Odisha letter 17676 Dated: 16-04-2021, the following instructions/directions has been given which will be carried out with immediate effect.

1. Examinations and Physical classes (theory as well as practical) shall be suspended with effect from 19-04-2021(Monday) until further orders.
2. Hostels shall be closed down and the boarders are to vacate the Hostels by 19-04-2021.
3. Classes shall be held in on-line mode to complete the syllabus in time.
4. College shall function with 50% strength of teaching and non teaching employee's w.e.f. 19-04-2021. Teaching and non-teaching staff should attend the office on rotational roster basis which will be decided by the undersigned in such a manner that the office work and academic/administrative function do not suffer.
5. The teachers shall conduct on line classes from their college premises as well as home depending on the roster duty arrangement.
6. The staff both teaching and non-teaching employees, when not on roster duty, shall work from home to perform their duty and should be readily available at the Headquarter to physically come to the college for any urgent matter, if called by the undersigned.

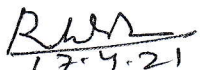
Memo No: 491/CM

dated: 17-04-2021

  
Principal  
Chikiti Mahavidyalaya  
Chikiti (Gm.)

Copy to

1. The Department Heads. They are requested to give their rotational roster duty in respect to their department to the undersigned with immediate effect. The link of online class from the college premises as well as from home should be sent to the undersigned as token their duty.
2. The Non-teaching staff for information. They are required to attend the college as per the roster duty to be notified by the undersigned.
3. General notice board/Boy's common Room/Girls' Common Room for information of the students. The students should consult their department heads for on line class.
4. The Superintendent/Deputy superintendent (Girls' Hostel & Boys' Hostel) for information.
5. The DEO for uploading notice in college web site.

  
Principal  
Chikiti Mahavidyalaya  
Chikiti (Gm.)